



# Drexel University Online Transcript Request Form

**Applicant:**

Please complete this form and forward to the registrar of your college/university along with any fees required. Take care to submit this form early enough so that the transcript will be sent directly to Drexel University in time to complete your application by the application deadline.

Name: (First/Middle/ Last) \_\_\_\_\_

Social Security/ID Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth \_\_\_\_\_

Name while attending institution (if different) \_\_\_\_\_

Date of Enrollment \_\_\_\_\_ to \_\_\_\_\_ Degree \_\_\_\_\_

I hereby authorized the release of my official transcript to Drexel University Online.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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**Registrar:**

The above named person is applying for admission to Drexel University. Please forward an official copy of their transcript using one of the methods below. Student copies are not accepted.

**Mailing:** Drexel University  
Application Processing  
PO Box 34789  
Philadelphia, PA 19101

**Electronic:**  
*Email:* Attach an official copy, including the front and back of transcript and email directly to us at [applyduonline@drexel.edu](mailto:applyduonline@drexel.edu).

**Express:** Drexel University  
Application Processing  
3141 Chestnut Street  
Philadelphia, PA 19104-2876

*Third party, password protected site:* Forward transcripts using links/sites such as eScripts, Clearinghouse, Credential Solutions, etc.